



**COVID-19 ALERT**  
**SEATING IN VILLAGE HALL COURTROOM WILL BE LIMITED FOR BOARD OF TRUSTEES MEETINGS**

**IN AN EFFORT TO AFFORD PUBLIC PARTICIPATION OR TO LISTEN-IN TO THE VILLAGE BOARD MEETING SCHEDULED FOR TONIGHT - THURSDAY, MARCH 19, 2020 AT 8 PM A **DIAL-IN** CONFERENCE NUMBER WILL BE AVAILABLE. FOLLOW THESE DIRECTIONS:**

**DIAL 1-206-276-9585**

**ENTER CONFERENCE CODE: 664603 WHEN PROMPTED**

**COMMENTS OR QUESTIONS WILL BE HEARD DURING THE PUBLIC COMMENT PERIOD (AFTER THE AGENDA AND BOARD OF TRUSTEES REPORTS)**

**IF YOU WISH TO ASK A QUESTION OR COMMENT, PRESS 5\* AND THE BOARD WILL BE NOTIFIED.**

**BOARD OF TRUSTEES  
DRAFT AGENDA  
Tuesday, March 3, 2020  
8:00 pm**

|                           |                                    |
|---------------------------|------------------------------------|
| Thursday, March 19, 2020  | Regular Board Meeting              |
| Monday, April 6, 2020     | Re-Organization Night – postponed  |
| Tuesday, April 7, 2020    | Public Hearing – 262 Jericho Tpke. |
| Tuesday, April 7, 2020    | Regular Board Meeting              |
| Wednesday, April 15, 2020 | Budget Hearing                     |
| Tuesday, April 21, 2020   | Regular Board Meeting              |
| Tuesday, May 5, 2020      | Regular Board Meeting              |
| Tuesday, May 19, 2020     | Regular Board Meeting              |

Pledge to the Flag

REQUEST to:

a) Approve the Minutes of:

|                  |                        |
|------------------|------------------------|
| February 4, 2020 | Regular Board Meeting  |
| March 3, 2020    | Regular Board Meeting  |
| March 7, 2020    | Work Session           |
| March 12, 2020   | Emergency Work Session |



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- b) Approve Schedule of Accounts Payables as follows:

|                       |                |
|-----------------------|----------------|
| General Fund          | \$1,009,292.87 |
| Swimming Pool         | \$ 1,056.82    |
| Community Development | \$             |
| Capital Fund          | \$ 1,102.00    |
| GRAND TOTAL           | \$1,011,551.69 |

- c) Approve the retirement payout of the earned accruals of Lauren Killigrew effective 3/16/2020 as follows:

|  |                    |
|--|--------------------|
| 1 Vacation Day at 265.26 per day             | \$265.26           |
| 1 Personal Day at 265.26 per day             | \$265.26           |
| 134.50 Sick days x 60% = 80.70 days @ 265.26 | <u>\$21,406.48</u> |
|  | \$21,937.00        |

- d) Adopt the Third Party Cyber - Due Diligence Plan (Stage 1) in order to assess vendors risk management plans to secure cyber protection;

- e) Adopt the Bring Your Own Device Policy which develops the appropriate safeguards to protect sensitive Village data on employee personally owned devices;

- f) Authorize the stipulation of settlement for tax certiorari of properties known as

62 Tulip Avenue 32/54/1-6 - a refund in the amount of \$1,500.00; and  
66-70 Tulip Avenue 32/54/37 - a refund in the amount of \$2,400.00;

- g) Authorize the settlement of CSEA's MOA covering period June 2016 through May 31, 2022;



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- h) Approve the request to surplus 1998 Ford F-150 pick-up truck Vin # 1FTZF1729WC;
- i) Authorize payment of change order to Cardinal Controls for library's HVAC automation system in the amount of \$3,132.69;
- j) Approve the taxi cab licenses for the following Triple 'A' drivers since they received background checks by the Floral Park Police Department as follows: Richard DiGeorge Sarwan Singh, Sandy Lambertson, Joseph Joy, John Cusimano & Donald Johnson;
- k) Authorize an ice cream vendor license for Brigid O'Neill of Mister Softee whose fingerprints and driver's license have been cleared by the Floral Park Police Department;
- l) Accept the letter of retirement from Susan Kerner, Secretary to Mayor and Board of Trustees effective May 25, 2020 after 17.5 years of Village service;
- m) Authorize to hire Danielle Ferreiro as a Neighborhood Aide in the Police Department at the contractual rate of \$35,174.00 subject to medical & drug/alcohol screenings and Nassau County Civil Service approval;
- n) Approve the use of online credit card transactions for payment of court office summons via GovPayNet and authorize the Mayor to sign Participation Agreement with FBS effective immediately;
- o) Review and approve the 'Work from Home' Policy as per Governor Cuomo's Executive Order No. 202.4 amended March 17, 2020;



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p) Authorize the award of the upgrade of telephone system for Village Hall to Innovative Communications and Concepts in the amount of \$14,885.00;

q) Review and approve the proposal of Dr. F. Cogan to provide medical evaluations for COVID-19 for employees as outlined;

r) Adopt an emergency resolution to approve temporarily modifying the Village Purchasing Policy to authorize the Village Administrator-Treasurer or appointed designee to enter into contracts pertaining to the Village's response to COVID-19 that otherwise would require Board approval upon electronic notification to the Board and subsequent ratification at the next practicable Village Board Meeting.

s) Adopt an emergency resolution to authorize the Village Administrator-Treasurer or appointed designee to pay the Village's Accounts payable upon electronic notification and approval by the Board of the Village's check register for the relevant period and ratification by the Board at the next practicable Village Board Meeting.

t) Adopt an emergency resolution to authorize the Mayor to designate official(s) to sign checks in the absence of authorized signors Treasurer and/or Deputy Treasurer;

Susan E. Walsh, Village Clerk