

A regular meeting of the Board of Trustees was held on March 19, 2020 at 8:00 pm. Before the opening of the meeting the Mayor announced that due to the COVID-19 pandemic and social distancing mandate, seating will be limited in the Village Hall Courtroom and that a tele-conference call (1-206-279-9585; Code: 664603) was set up for the public to listen in and to allow for a public comment period during the board meeting. That Mayor also stated for the record that Trustee Lynn Pombonyo was participating remotely.

The meeting opened with the Mayor leading all in the Pledge to the Flag. Present were Mayor Dominick A. Longobardi, Trustees Kevin M. Fitzgerald, Archie Cheng, and Frank Chiara. Trustee Lynn Pombonyo participated remotely via tele-conference. Also in attendance were Village Administrator Gerard M. Bambrick, Village Clerk Susan E. Walsh, Superintendent of Buildings Renee Marcus, Superintendent of Public Works Kevin Ginnane, Police Commissioner Stephen McAllister, Deputy Village Clerk Rosaleen Shea and Village Attorney John E. Ryan.

On motion by Trustee Fitzgerald, seconded by Trustee Cheng, and carried unanimously, the Board approved the below listed minutes:

February 4, 2020	Regular Board Meeting
March 3, 2020	Regular Board Meeting
March 7, 2020	Work Session
March 12, 2020	Emergency Work Session

Trustee Fitzgerald offered Resolution No. 2020-57 approving the Schedule of Accounts Payables as presented:

General Fund	\$1,009,292.87
Swimming Pool	\$ 1,156.82
Community Development	\$ -0-
Capital Fund	\$ <u>1,102.00</u>
GRAND TOTAL	\$1,011,551.69

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Cheng offered Resolution No. 2020-58 approving the retirement payout of the earned accruals of Lauren Killigrew effective 3/16/2020 as follows:

1 Vacation Day at 265.26 per day	\$265.26
1 Personal Day at 265.26 per day	\$265.26
134.50 Sick days x 60% = 80.70 days @ 265.26	<u>\$21,406.48</u>
	\$21,937.00

The Resolution was seconded by Trustee Chiara and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Chiara offered Resolution No. 2020-59 adopting the Third Party Cyber - Due Diligence Plan (Stage 1) to assess vendors risk management plans in order to secure cyber protection.

The Resolution was seconded by Trustee Fitzgerald and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-60 adopting the Bring Your Own Device Policy which develops the appropriate safeguards to protect sensitive Village data on employee personally owned devices.

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-61 authorizing the stipulation of settlement for tax certiorari of properties listed below:

62 Tulip Avenue s/b/l 32/54/1-6 - a refund in the amount of \$1,500.00; and
66-70 Tulip Avenue s/b/l 32/54/37 – a refund in the amount of \$2,400.00.

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Cheng offered Resolution No. 2020-62 authorizing the settlement of CSEA’s Memorandum of Agreement covering the period from June 1, 2016 through May 31, 2022. (The Mayor thanked Matthew McGeever and all members of the CSEA for the Agreement.)

The Resolution was seconded by Trustee Chiara and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Chiara offered Resolution No. 2020-63 authorizing to surplus the 1998 Ford F-150 pick-up truck VIN # 1FTZF1729WC.

The Resolution was seconded by Trustee Fitzgerald and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-64 authorizing the payment of change order to Cardinal Controls for the Library’s HVAC automation system in the amount of \$3,132.69.

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

On motion by Trustee Chiara, seconded by Trustee Cheng, and carried unanimously, the Board approved the taxi cab licenses for the following Triple ‘A’ drivers since they received background checks by the Floral Park Police Department as follows: Richard DiGeorge, Sarwan Singh, Sandy Lambertson, Joseph Joy, John Cusimano & Donald Johnson.

On motion by Trustee Cheng, seconded by Trustee Chiara, and carried unanimously, the Board approved an ice cream vendor license for Brigid O’Neill of Mister Softee whose fingerprints and driver’s license have been cleared by the Floral Park Police Department and in accordance with

CDC rules and regulations and recommendations by the Nassau County Department of Health due to COVID-19.

Trustee Chiara offered Resolution No. 2020-65 accepting the letter of retirement from Susan Kerner, Secretary to the Mayor and Board of Trustees effective May 25, 2020 after 17.5 years of Village service.

The Resolution was seconded by Trustee Fitzgerald and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-66 authorizing the hiring of Danielle Ferreiro as a Neighborhood Aide in the Floral Park Police Department at the contractual rate of \$35,174.00 subject to medical & drug/alcohol screenings and Nassau County Civil Service approval.

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-67 approving the use of online credit card transactions for payment of court office summonses via GovPayNet and authorizing the Mayor or Village Administrator to sign the Participation Agreement with FBS effective immediately.

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Cheng offered Resolution No. 2020-68 approving the 'Work from Home' Policy as per Governor Cuomo's Executive Order No. 202.4 as amended March 17, 2020.

The Resolution was seconded by Trustee Chiara and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Chiara offered Resolution No. 2020-69 authorizing the award of the upgrade of the telephone system for Village Hall to Innovative Communications and Concepts in the amount of \$14,885.00 and to authorize the Village Administrator to sign the Agreement.

The Resolution was seconded by Trustee Fitzgerald and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-70 approving the proposal of Dr. F. Cogan to provide medical evaluations and return to work clearance for COVID-19 for Village employees as outlined.

The Resolution was seconded by Trustee Chiara and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-71 adopting an emergency resolution to approve temporarily modifying the Village Purchasing Policy to authorize the Village Administrator-Treasurer or appointed designee to enter into contracts pertaining to the Village's response to COVID-19 that otherwise would require Board approval upon electronic notification to the Board and subsequent ratification at the next practicable Village Board Meeting.

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Cheng offered resolution No. 2020-72 adopting an emergency resolution authorizing the Village Administrator-Treasurer or appointed designee to pay the Village's Accounts payable upon electronic notification and approval by the Board of the Village's check register for the relevant period and ratification by the Board at the next practicable Village Board Meeting.

The Resolution was seconded by Trustee Chiara and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Chiara offered Resolution No. 2020-73 adopting an emergency resolution authorizing the Mayor to designate official(s) to sign checks in the absence of authorized signors of Treasurer and/or Deputy Treasurer.

The Resolution was seconded by Trustee Fitzgerald and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-74 certifying the 2020/21 Final Assessment Roll in accordance with the Real Property Tax Law, Section 1410. (The Mayor thanked Deputy Assessor Mike Derby for his hard work.)

The Resolution was seconded by Trustee Cheng and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Trustee Fitzgerald offered Resolution No. 2020-75 authorizing the Mayor to sign an Inter-municipal Agreement with the Villages of New Hyde Park, Stewart Manor, East Williston and Williston Park for sharing municipal personnel, municipal equipment and essential municipal services based upon availability and need subject to the review and approval of Village Counsel.

The Resolution was seconded by Trustee Chiara and adopted on roll call as follows:

Trustee Fitzgerald	- Aye
Trustee Pombonyo	- Aye
Trustee Cheng	- Aye
Trustee Chiara	- Aye
Mayor Longobardi	- Aye

Recreation and Pool Department – Trustee Lynn Pombonyo

Trustee Pombonyo reminded all that, as you enjoy your time outdoors, to be sure to follow the "ten people" and "six feet" rules. It is crucial that every one of us, including our children and teens, gather in groups of less than ten people and remain at least six feet apart. Let's all follow these guidelines and protect the safety and health of those around us.

Covert Avenue Chamber of Commerce – Trustee Lynn Pombonyo

Trustee Pombonyo reiterated our SHOP AND DINE LOCAL themes. Many of our Floral Park and Stewart Manor businesses remain open, some with modified hours and services, and many restaurants are promoting take-out. You may call or check the websites for details. Stay tuned for ways to support our businesses through this challenging health crisis. And, to all of you, please stay healthy and safe!

LIRR Third Track – Trustee Archie Cheng

Trustee Cheng reported that Plainfield Avenue at the Main Line of the LIRR was closed from 8PM to 7AM on Friday, March 20th. At long last, the new bridge which will support the Third Track is being set in place. Originally, this was supposed to require a full closure for 1-2 weekends. For the next two weeks, Plainfield Avenue will experience intermittent single lane closures and not require any further full closure.

The restoration of the ball field is in full swing and starting to really take shape. Base paths and the pitcher's mound are in, new bleachers are in place, and poles for fencing are in place. The work on the DPW yard is well under way. Two drywells and push blocks have been installed. Curbs have been partially installed on North Street, driveway aprons have partially been installed on Bergen. All in all, work is proceeding at a fast pace. Thanks to Renee Marcus, Kevin Ginnane, Kevin Pearsall, Kurt Meyfohr, and Gerry Bambrick.

Library – Trustee Frank Chiara

Trustee Chiara reported that the Library Building is closed to the public. However, staff are answering phones and emails so if a patron requests a book, CD, audiobook, DVD or a magazine on the shelf, the item may be checked out in the patron's name and left for pick-up in the lobby of the Library. Lobby hours are Monday, Tuesday, and Thursday from 11am - 7pm and Wednesday and Friday from 11am – 6 pm.

The Library has been posting online links to e-materials so that this information may be accessed from home. Also, the Library opted into a free virtual library card for residents who do not have a Floral Park library card. This will make electronic materials available to these residents. It does not allow them to use any of the printed materials, digital only. It will make e-books, audiobooks, live tutoring, language courses and test preps available for our children and teachers. This virtual library card will expire in June. The link for this service and other information about the Library will be posted on the Library's homepage and Facebook page.

I would like to thank our staff in both the Building Department and the Library for quickly adjusting to performing their tasks in a different manner, all of which was necessary to safeguard our employees and our residents. They both continue doing their jobs with the best interests of our residents in mind.

Building Department - Trustee Frank Chiara

The Building Department remains open. In an attempt to limit traffic to the Building Department, the community is reminded that there are many Village services available that do not require a personal visit.

Any questions for or requests for building information can be answered from 8:30 am to 4:30 pm, Monday to Friday by contacting the Building Department at 516-326-6319 or FPBuildings@FPVillage.org. All inspection appointments must be made by phone or e-mail. Contractor license applications, permit applications, and Architectural Review and Zoning Board applications are available on the Village website FPVillage.org.

Until further notice, all permits will be accepted by mail or drop-off box in the vestibule of the Building Department building. Mailing Instructions: These permit applications, along with associated backup and fee (checks only), can be mailed to: Incorporated Village of Floral Park, Attn: Building Department – Permit Application, One Floral Boulevard, Floral Park, NY 11001.

For recycle bins, certificate of occupancy searches or property file foil requests, please call the Building Department prior to your visit so we can have it ready in advance for your arrival. The Architectural Review Board will go forward via tele-conference. Thank you.

Mayor's Report – Mayor Dominick Longobardi

Mayor Longobardi thanked the residents for their patience during this unprecedented COVID-19 health crisis and for understanding that special accommodations are being made to conduct business and to protect the health and welfare of the public. Seating in the Village Hall Courtroom this evening followed CDC guidelines for social distancing of seating six feet apart. The Firemen's Hall room was also open to the public. At the end of the business session, residents are allowed to virtually attend the meeting and to stay at home and public participation and listen-in options were made available via tele-conference by dialing into conference number 1-206-279-9585 and by using a special conference call code. The Mayor was happy to report that ten people took advantage of the dial-in conference feature.

Mayor Longobardi assured the public that the Village of Floral Park has taken every step in accordance with all federal, state and county Executive Orders declaring a public health emergency and is complying with the Centers for Disease Control (CDC) guidelines and all OSHA, and NYS and Nassau County Department of Health procedures.

The Department of Public Works will continue to provide vital services such as garbage pick-up and the Floral Park Police Department and Fire Department stand ready to respond to any and all emergencies. If the residents have special needs that are not emergency-related, please call the Village Hall at 516-326-6300 and the Village will respond.

The Village has taken all measures and precautions to provide clean and sanitary work environments for its employees and the residents. Instructions are located on the Village website regarding services that can be provided via mail such requesting parking, building and landscaper permits. The Justice Court is closed temporarily, however parking tickets can be paid by mail and trial dates have been postponed to a future date.

Mayor Longobardi advised the residents that the COVID-19 public health emergency is very different than weather-related events such as Superstorm Sandy. As this is a public health emergency, the health and welfare of every individual is affected. As the community follows social distancing guidelines, the Village stands ready to serve. He stated that COVID-19 will change lives in the foreseeable future. The Village is working closely with the CDC, Nassau County and the residents. Residents can reach the Village if there is an emergency through the Floral Park Police and Fire Departments. If it is not an emergency, please call the Village Hall first. Information is fluid and is available in many avenues including the Village website www.fpvillage.org, email, the Village Facebook and FPD Facebook pages. Please care for the elderly and your neighbors; and remember our local businesses to support them through this difficult time where possible. Perhaps order a take-out dinner from a restaurant or purchase a gift card for future use.

The Mayor thanked all of the Village staff for their team work and response to the public needs during the COVID-19 health emergency. Please remember that we are all in this together and to care for each other and practice good health. The Village of Floral Park is here to help everyone. Thank you.

The Mayor opened the public session for comment and advised the participants to press 5* via telephone and state the issue or question. There were no questions. The Mayor advised that the Village Board Meeting will continue in Fireman's Hall with Department Heads after a brief recess and the public is invited to attend.

On motion by Trustee Fitzgerald, seconded by Trustee Chiara, and carried unanimously, Mayor Longobardi recessed the meeting at 8:16 pm.

On motion by Trustee Fitzgerald, seconded by Trustee Cheng, and carried unanimously, Mayor Longobardi reconvened the meeting at 8:50 pm.

There were no actions taken.

There being no further business, Mayor Longobardi closed the meeting at 9:05 pm.

Susan E. Walsh,
Village Clerk

**2020/2021
Final Assessment Roll**

	Tax Roll 2019 Total Assessment		207,499,169				Changes
	2019 Special Franchise	7.52	(2,613,140)			Sp. Franchises	87,246
	2020 Special Franchise	7.18	2,700,386			Small Claims	-19,448
	2019 Changes in Assessment		<u>194,936</u>			Certiorari	-107,250
						Assessment	321,634
	2020 Total Assessment Value		207,781,351				194,936
	LESS EXEMPTIONS						
CODE	Exemption	#	Exemption Total	Prior Year			Change
13100	County Owned Property	7	1,120,600				
13650	Village Owned Property	38	3,705,810	39	3,853,310		-147,500
13800	School Owned Property	6	5,571,850				
11410	US Post Office	1	415,800				
18130	Industrial Development Co/PILOT	0	0				
21600	Parsonages	3	127,200				
25110	Church Owned Property	19	2,878,975				0
25307	Non-Profit Public Corps	5	220,600				
26100	Veterans Organization	1	33,350				
27200	Railroad Property	4	1,455,700				
41103	Veterans Eligible Funds	106	332,125	384,025			-51,900
41123	Veterans Basic Non Combat	219	288,126	295,926			-7,800
41133	Veterans Combat	127	280,840	290,060			-9,220
41143	Veterans Disabled	39	178,935	183,987			-5,052
41163	Veterans Cold War	26	25,220	26,190			-970
41173	Veterans Cold War Disability	3	9,414	9,414			0
41400	Clergy Owned Homes	6	9,000	9,000			0
41687	Volunteer Fire Dept	81	20,898	18,576			2,322
41807	Senior Citizens	91	1,413,337	1,522,453			-109,116
41907	Handicapped Improvement	5	18,310	14,110			4,200
47760	Tel Street Equip/Utility Property	1	942,300	942,300			0
							0
						Total Changes	-325,036
	Total Exemptions		19,048,390				0
	Taxable Value 2020		188,732,961				
	Taxable Value 2019		188,125,743				
			607,218				