



**DEPARTMENT OF BUILDINGS  
POOL AND SPA  
ANNUAL RENEWAL APPLICATION**

**POOL/SPA RENEWAL 2022**

Permit Number

**Type of Pool:**

In-Ground Pool     Above Ground Pool     Semi-Above Ground Pool     Prefabricated Spa

**Owner Information:**

Owner's Name:

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number:

Email (Required):

*\*Note: Upcoming annual renewals will be sent exclusively via email and posted on the Village website, please provide a valid email address for communication*

**Property Information:**

Property Address:

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Zone: \_\_\_\_\_

**Safety Requirements Reminder:** *\*Note: This is a partial list, full pool requirements can be found in section R326 of the NYS Residential Code.*

1. A minimum 48" tall barrier shall surround the pool and must be in good condition. A wall, or walls, of a dwelling may also serve as part of the barrier, provided that they meet the applicable barrier requirements of Section R326.4.2 of the NYS Code. Barriers shall be located in a manner that prohibits permanent structures, equipment, or similar objects from being used to climb the barrier.
2. Fence gates shall be self-closing, latching and securely locked with a child-proof lock sufficient to prevent access to the swimming pool.
3. Doors with direct access to the pool shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened.
4. Operable windows in the wall or walls used as a barrier shall have a latching device located no less than 48 inches above the floor. Openings in operable windows shall not allow a 4-inch-diameter sphere to pass through the opening when the window is in its largest opened position;
5. A swimming pool or spa installed, constructed or substantially modified after December 14, 2006, shall be equipped with an approved pool alarm in compliance with ASTM F2208. Alarms shall be used and maintained in accordance with the manufacturer's instructions.

**Property Owner Statement & Signature:**

The undersigned affirms that I am the owner, or the legally authorized representative, of the property described herein, situated, lying and being within the Incorporated Village of Floral Park; that I have read and understand all items as here in stated, recognize that I am responsible for all safety requirements for the pool or spa, and that failure to comply with any of the items, notwithstanding any other items defined in the Village Code, may result in a fee for re-inspection, the temporary suspension or permanent revocation of the permits issued for construction on the premises in accordance with the Village Code.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Notary:**

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_, to me known and known to me to be the person described in as the owner and who executed the foregoing instrument and has acknowledged to me that he/she executed the same.

\_\_\_\_\_  
Notary Public

**Building Department Use Only:**

<input type="checkbox"/> Renewal Fee: \$50	Receipt:	<input type="checkbox"/> Other:	
<input type="checkbox"/> Reinspection Fee: \$25	Receipt:	<input type="checkbox"/> Other:	
Inspection	<input type="checkbox"/> Approval <input type="checkbox"/> Denial	Date:	By:
Re-Inspection	<input type="checkbox"/> Approval <input type="checkbox"/> Denial	Date:	By:
	<input type="checkbox"/> NOV Sent	Date:	By: