



**INCORPORATED VILLAGE OF FLORAL PARK**  
**Board of Trustees Draft Agenda**  
**Tuesday, August 15, 2023 8:00 pm**  
**Village Hall Courtroom**

<https://us02web.zoom.us/j/86934001887?pwd=U3YzSWZaQlZzdjJpZUNnc1A4Sy9VQT09>

Dial: 1 646 931 3860  
Meeting ID: 869 3400 1887  
Passcode: 728676

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Request to

a) Approve the Special Use Permit Public Hearing Minutes for 144 Tulip Avenue and 99 Covert Avenue and the Regular Board of Trustees Meeting all held on Tuesday, July 18, 2023;

b) Res. #167 Approve the Schedule of Accounts Payable as follows:

As of 7/31/23	
General Fund	\$ 972,432.94
Pool Fund	117,843.73
Capital Fund	<u>889,638.88</u>
Total	\$ 1,979,915.55

And as of: 8/11/23	
General Fund	\$ 1,476,363.34
Pool Fund	\$ 121,115.38
Capital Fund	<u>\$ 800.00</u>
Total	\$ 1,598,278.72
For a grand total	\$ 3,578,194.27

c) Request to use public facilities subject to receipt of certificate of insurance and sound device permit fee, if applies, as follows:

-West End Civic Association to use the Recreation Center for their monthly meetings at 7:30 pm on the 1<sup>st</sup> Thursday of the month namely, 10/5/23, 11/2/23, 2/1/24 & 4/4/24

-Friends of the Library to use the library lawn to hold their annual fundraiser Lawn Sale on Saturday, 9/23/24 from 10-4 pm (RD 9/24/23);

-Floral Park Conservation Society to use Centennial Gardens to hold their annual Fairie Forest Festival on Saturday, October 28, 2023 from 1:00 pm to ;

-Floral Park Fire Department request to close Vernon Street from Verbena Avenue to Atlantic Avenue for their annual fire department picnic on Saturday, October 7, 2023 (RD 10/8/23);

-Floral Park Bellerose Association of Girl Scouts request to use Firefighters' Hall to hold a mother/daughter dance on Friday, October 13, 2023 from 7:00 pm to 9:00 pm with set up access at 6:15 pm;

-Southside Civic Association request to use the Recreation/Pool Building to hold their monthly civic meetings at 7:30 pm on second Thursday of each month: 9/14, 10/12, 11/9, 12/7, 1/11/24, 2/8/, 3/14, 4/11, 5/9 & 6/13/24;

-Floral Park Fire Department Explorers to use Holland Avenue Parking Lot to hold a car wash fundraiser on Saturday, 8/26/23 (RD 8/27/23) from 9 am to 2 pm;

d) Award the 2023 Sidewalk and Curb Replacement Bid Contract to Stasi General Contracting, 422 Maple Avenue, Westbury, NY for the base bid amount of \$199,700.00 and Add Alternate #1 ADA Curb Cuts \$3,500.00; Alternate #2 ADA Corner Cuts \$4,000.00; and Add Alternate Driveway aprons \$3,500.00 and authorize the Mayor or Village Administrator to sign said contract;

e) Approve the below-listed block party application(s) in accordance with Section 32-12d of the Village Code:

On	Between	Dates
Bellmore Street	Floral Parkway & Carnation Ave.	Sat, 8/26/2023 (RD: Sun, 8/27/2023)
Oak Street	Floral Parkway & East Poplar St.	Sat, 9/9/2023 (RD: Sun, 9/10/2023)
Pine Avenue	Mayfair & Crocus Avenues	Sat, 9/9/2023 (RD: Sat, 9/16/2023)
Fern Street	Tulip & Marshall Avenues	Sat, 9/9/2023 (RD: Sat, 10/14/2023)
Hill Street	Tulip & Marshall Avenues	Sat, 9/9/2023(RD: Sat, 9/23/2023)
West Poplar Street	Cherry Street & Floral Parkway	Sat, 9/16/2023 (RD: Sun, 9/17/2023)
Hawthorne Avenue	Bryant & Lowell Avenues	Sat, 9/16/2023 (RD: Sun, 9/17/2023)
Aspen Street	Birch Street & Dead end	Sat, 9/16/2023 (RD: Sun, 9/17/2023)
Raff Avenue	Tulip Avenue & Cypress Street	Sat, 9/16/2023 (No rain date)
Beech Street	Carnation Avenue & Cherry Street	Sat, 9/30/2023 (RD: Sat, 10/14/2023)
Violet Avenue	Carnation & Rose Avenues	Sat, 10/7/2023 (RD: Sun, 10/8/2023)
Aspen Street	East Poplar & Birch Streets	Sat, 10/14/2023 (No rain date)
Willow Street	Birch St. & Dead end	Sat. 10/14/23 (RD: Sat. 10/21/23)
Verbena Avenue	Rose Ave & Clarence St.	Sat, 9/9/2023 (RD: Sun, 9/10/2023)
Sycamore Avenue	Jericho Tpke & Charles St & E. Hitchcock Avenue	Sat. 9/16/23 (RD 9/17/23)
Cunningham Avenue	Covert Ave & dead end	Sat. 9/16/23 (RD 9/23/23)

f) Accept the resignation letters of the following two employees and authorize the payment of unused, earned accruals as follows:

- Accept the resignation letter of Theresa Paterno, Administrative Assistant, as of 8/4/2023 and issue payment for her unused, earned accruals as follows:

8 Vacation days @ 190.10 per day	\$1,520.80
60% of 41 sick days =24.60 @ 190.10 per day	\$4,676.46
1 Personal Day @ 190.10 per day	<u>\$ 190.10</u>
Total due:	\$6,387.36

- Accept the resignation letter of Jennifer Pappas-Artusa, Librarian I, as of 8/2/2023 and issued payment for her unused, earned accruals as follows:

60% of 4 sick days- 2.40 days @ 254.76	\$ 611.42
2 Personal Days @ 254.76	<u>\$ 509.52</u>
Total due:	\$ 1,120.94

g) Authorize the following refund requests:

- D. Guo request for a refund in the amount of \$250.00 which represents a partial payment of his son's pool membership fee;
- M. Islam request for a refund in the amount of \$320.00 which represents the cost his daughter's participation of Week #3 for the All-Day Program;

h) Establish the standard work day for elected official, Mayor Kevin M. Fitzgerald, and report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by Mayor Fitzgerald to the clerk of this body:

**STANDARD WORK DAY AND REPORTING RESOLUTION  
ELECTED OFFICIALS**

TITLE	NAME	Registration Number	Standard Work Day Hrs/Day	Term Begins/ Ends	Participates in Employers time-keeping system (Y/N)	Days/ Month (based on Record of Activities)
Mayor	Kevin M. Fitzgerald		6	4/2023 – 4/2025	N	16.11 days

i) Authorize to hire Angelique Gestone, as Police Communications Operator, at the contractual rate of \$57,545.00 effective Wednesday, September 6, 2023 since having been approved by the NC Civil Service Commission and medical/drug/alcohol screenings;

j) Authorize the following personnel actions:

- Authorize an hourly increase to Ashley Siragusa, part-time administrative assistant, to \$20.00 hour;
- Authorize an annual salary increase to Kourtney Dolan to \$60,000.00 as a full-time Administrative Assistant in Administration of Village Hall and accept her letter of resignation as a full-time Account Clerk effective August 25, 2023;

k) Determine the construction of road and drainage improvements of various roads in the Village is a Type II action as that term is defined in SEQRA and will not have a significant effect on the environment;

l) Authorize the construction of various roads in the village, including related drainage work in connection therewith, stating the estimated maximum cost thereof is \$650,000, appropriating said amount for such purpose, and authorize the issuance of bonds in the principal amount of not to exceed \$650,000.00 to finance said appropriation.

m) Authorize to settle tax certiorari for property located at 180 Jericho Turnpike (Ming Yau Realty) identified as Section 32, Block 60, Lot 259 for a lump sum payment of \$13,000.00 and a reduction in the 2024/25 assessment from \$35,500.00 to \$25,000.00 with the understanding that petitioner agrees to discontinue all pending proceedings for tax years 2017/18 through 2023/24 inclusive and, if so reduced, shall file no proceedings challenging the assessment tax years 2024/25 through 2026/27;

n) Authorize fee increases to the following recreation programs:

Program	Current Fee	2023-2024 Fee
Jazz/Hip Hop Dance	\$60.00	\$65.00
Youth Tennis	\$60.00	\$65.00
Teen Tennis	\$60.00	\$65.00
Adult Tennis	\$60.00	\$65.00
Adult Pickelball	\$60.00	\$65.00
Adult Aerobics	\$75.00 (Days)	\$80.00
	\$60.00 (Nights)	\$65.00
Tennis Tournaments	\$5.00	\$10.00
Cardio Kickboxing & Toning	\$70.00	\$75.00
Yoga	\$60.00	\$65.00
Interval Fit	\$70.00	\$75.00
Zumba	\$60.00	\$65.00
Sr. Agility/Strengthening	\$35.00	\$40.00
Gardening	\$60.00	\$65.00
Tiny Tots Gymnastics	\$60.00	\$65.00
Pilates	n/a	\$65.00

Susan Walsh, Village Clerk